



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 16th March 2009

Subject: Recommendation Tracking

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Members introduced a formal recommendation tracking system in December 2006. Each Scrutiny Board receives a quarterly report, coinciding with the quarterly presentation of performance information, on the progress made in implementing the Board's recommendations.
- 1.2 This tracking system allows the Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Board will then be able to take further action as appropriate.
- 1.3 A standard set of criteria has been produced to enable the Board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions in the flow chart should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 1.4 To assist Members with this task, the Principal Scrutiny Adviser has given a draft status for each recommendation. The Board is asked to confirm whether these assessments are appropriate, and to change them where they are not.
- 1.5 This quarterly report shows progress against recommendations arising from a number of previous inquiries dating back to 2004/5. These relate to the following:
 - Inquiry into Anti-social Behaviour Interventions (2005)
 - Inquiry into Affordable Housing (2006)
 - Lettings Inquiry (2008)
 - Inquiry into CO2 emissions (2008)

2.0 Recommendations

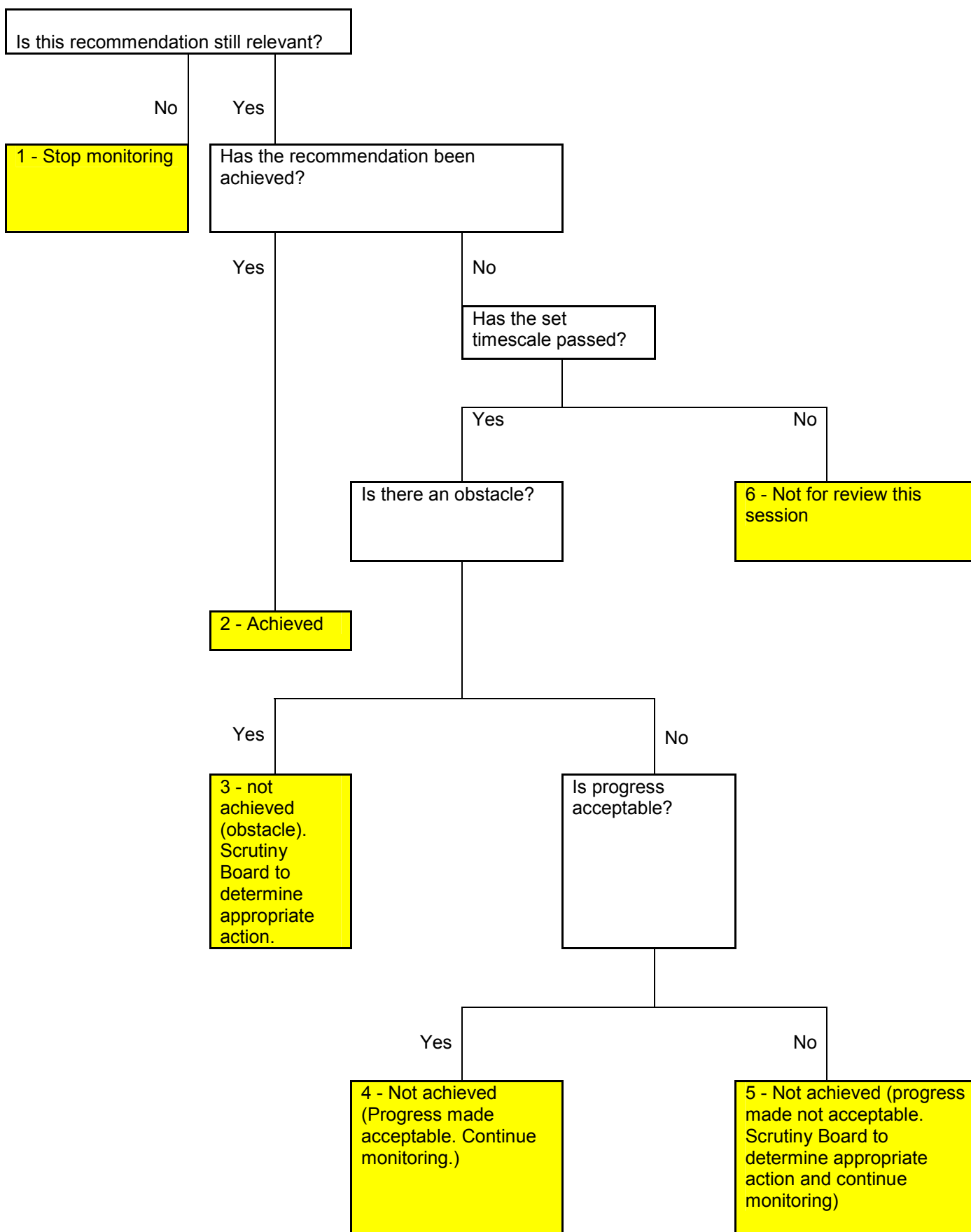
2.1 Members are asked to:

- Agree those recommendations which no longer require monitoring;
- Identify any recommendations where progress is unsatisfactory and determine the action the Board wishes to take as a result.

Background Papers

None.

Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards



Recommendation Tracking – Progress Report (March 2009)**Categories**

- 1 - Stop monitoring
- 2 - Achieved
- 3 - Not achieved (Obstacle)
- 4 - Not achieved (Progress made acceptable. Continue monitoring)
- 5 - Not achieved (Progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

Inquiry into Anti-social Behaviour Intervention (2005)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>RECOMMENDATION 12</p> <p>That Ward Members are systematically kept informed of anti-social behaviour issues and activities within their Ward by Council departments and ALMOs, within the constraints of the law. We recommend that a mechanism be established that will allow the ‘two way’ sharing of information from Ward Members. We also recommend that Council departments and the ALMOs ensure that the same level of communication occurs between themselves.</p>	<p>ASBU monthly reports on area activity are now available on the Safer Leeds website, accessible by a link to the Council’s intranet system.</p>	<p>Category 2</p> <p>Achieved</p>	

RECOMMENDATION 13

That the Youth Service reports back to the Scrutiny Board on the progress of the Revizit scheme and how it might be implemented more widely

The Revizit programmes that are currently running or are in the process of being organized for April onwards are as follows:

North East area

- 1 programme currently at Carr Manor High
- 1 programme under preparation for Allerton High
- 1 programme being considered for Prince Philip Centre

South area

- 1 programme part delivered with Signpost in Beeston/Holbeck
- 1 programme being considered with NACRO in Middleton
- 2 programmes being considered for Outer South

West area

- 1 programme currently at LAZER Centre in Armley
- 1 programme completed at Strawberry Lane Armley

North West area

- 1 programme currently at Holt Park
- 1 programme at Little London Community Centre
- 1 programme being considered for Guiseley Rawdon, Otley & Yeadon
- 1 programme being considered for West Park/Meanwood

East area

- 1 programme currently at Seacroft
- 1 programme currently at Swarcliffe
- 2 new cohorts being prepared for Seacroft and Swarcliffe

Category 2

Achieved

<p>RECOMMENDATION 16</p> <p>That the Youth Offending Service analyse the reasons for non-attendance for parent programmes in order to devise alternative methods of making contact with parents of young offenders.</p>	<p>No Parenting Orders have been made for criminal matters in the youth court since the last update. This is because there has been no progress from the Youth Task Force/Home Office in relation to producing a national protocol for enforcement and conducting breaches on these Orders. We understand this is work in progress and await the outcome.</p> <p>Despite this, significant work with parents and carers continues to be undertaken without a Parenting Order, with a range of provision to meet diverse needs. Under the 'think family' approach within the recent Youth Crime Action Plan Leeds will benefit from additional funding to set up a Crime Family Intervention Programme. The focus will be on working intensively with whole families.</p>	<p>Category 4</p> <p><i>Not achieved (Progress made acceptable. Continue monitoring)</i></p>	
<p>RECOMMENDATION 18</p> <p>That Education Leeds provides to a future Scrutiny Board an update on its policies regarding truancy prevention, including information on the guidance provided to parents and the latest information on initiatives such as the City Centre Truancy Sweep.</p> <p>We also recommend that such Truancy Sweeps are done as regularly as possible in order to maintain the momentum and the profile of the message</p>	<p>During the first part of the academic year 2008/09 up to February half term, the AST and WYP have carried out 76 sweeps and 381 pupils were stopped within the City Centre.</p> <p>Funding has been secured from SSCF funding, Area Management Board, Education Leeds, Tasking groups and David Young Community Academy for the following academic year 2009/10 which will enable us to continue to pilot the Truancy Watch Team in the East of the City. From September 2008 to February 2009, 83 sweeps have been carried out and 96 pupils were stopped.</p>	<p>Category 2</p> <p><i>Achieved</i></p>	

Inquiry into Affordable Housing (2006)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>RECOMMENDATION 1</p> <p>That the Director of Neighbourhoods and Housing takes forward the proposal to promote moves for people under occupying council properties, and also that possible management incentives for ALMOs to promote the policy sensitively are considered.</p>	<p>This recommendation has been superseded in the 2008 Inquiry into Lettings</p>	<p>Category1</p> <p><i>No longer relevant. Stop monitoring</i></p>	
<p>RECOMMENDATION 3</p> <p>That the Neighbourhoods and Housing department encourage Registered Social Landlords to advertise their available properties through the choice based lettings scheme.</p>	<p>This recommendation has been superseded in the 2008 Inquiry into Lettings</p>	<p>Category1</p> <p><i>No longer relevant. Stop monitoring</i></p>	
<p>RECOMMENDATION 4</p> <p>That the Neighbourhoods and Housing department develops stronger links with RSLs, particularly in establishing nomination agreements.</p>	<p>This recommendation has been superseded in the 2008 Inquiry into Lettings</p>	<p>Category1</p> <p><i>No longer relevant. Stop monitoring</i></p>	

<p>RECOMMENDATION 7</p> <p>That clear criteria for access to affordable housing is developed for all schemes, maintaining local links, and giving priority to those who have been displaced through regeneration schemes.</p>	<p>The Affordable Housing Delivery Plan that has been agreed by Executive Board set</p> <p>Out a broad strategic framework in relation to developing criteria for access to affordable housing. Separate to this area, Environment and Neighbourhoods and the Development Department are working closely to develop standardised section 106 agreements and in relation to new and existing planning applications are working closely to ensure that affordable housing requirements are fully met in line with the Supplementary Planning Guidance and that local requirements in terms of management and meeting the needs of the local community are met. An updated SPD 'Affordable Housing' is being produced and having gone through all the various consultation processes should be adopted early in 2009.</p> <p>With the current pressures on social housing in terms of managing the decanting of secure tenants and residents, ongoing work is being undertaken with the Regeneration Partnerships Division of Neighbourhoods and Housing to see how additional affordable housing developed either by public or private sector funding can assist with the delivery of regeneration schemes and the re housing of those displaced.</p>	<p>Category 4</p> <p><i>Not achieved (Progress made acceptable. Continue monitoring)</i></p>	
<p>RECOMMENDATION 8</p> <p>That a co-ordinated approach to marketing affordable housing is established to ensure that those who are eligible are given opportunity to benefit from the schemes.</p>	<p>The Housing Market Assessment will inform and advise in terms of housing need across all tenures. Development Department and Environment and Neighbourhoods are working to ensure a co-ordinated approach towards the marketing of affordable housing. In addition Environment and Neighbourhoods are working closely with registered social landlords who will be either managing or marketing properties to take into account local requirements where applicable.</p>	<p>Category 4</p> <p><i>Not achieved (Progress made acceptable. Continue monitoring)</i></p>	

<p>RECOMMENDATION 9</p> <p>That the appropriate Scrutiny Board receives a progress report on the Golden Triangle Partnership</p>	<p>The Golden Triangle Partnership has been developing a Mortgage Rescue Scheme in advance of the recent development of the Central Government scheme. The procurement process has been undertaken and a contractor appointed to deliver the scheme.</p>	<p>Category 4</p> <p><i>Not achieved (Progress made acceptable. Continue monitoring</i></p>	
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Inquiry into Lettings (2008)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>2 (ii) That, in conjunction with the Head of Scrutiny and Member Development, the Strategic Landlord, as and when appropriate, delivers a series of Member briefing/ information sessions on housing related matters, particularly following any significant changes to policy.</p>	<p>Strategic Landlord will arrange briefing sessions with Member Development to tie in with the revision of lettings policy.</p> <p>Timescale: October 2008, then twice annually</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>NOT COMPLETE</p> <p>Sessions are being planned by Member Development team for 09/10. Sessions will be in April or May</p>
<p>2(iii) That, to supplement the Member briefing sessions (referred to above), the Strategic Landlord produces and maintains a Members' handbook on the Council's Lettings Policies.</p>	<p>Strategic Landlord Group will produce a Members' Handbook on the lettings policy and key changes to it.</p> <p>Timescale: October 2008, then updated in line with future lettings policy revision</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>NOT COMPLETE</p> <p>Scrutiny Board have been consulted on the draft. This will be launched as part of the planned Members training program. Member Development Team are currently planning these sessions.</p>

<p>4. That, working with each of the Arms Length Management Organisations (ALMOs) and the Belle Isle Tenant Management Organisation (BITMO), the Strategic Landlord seeks to develop a set of principles to ensure that information on all LLPs in operation across the City are easily accessible by all members of the public, and are presented in a clear and consistent manner, by December 2008.</p>	<p>The ALMOs will provide customer information leaflets to customers about their LLPs.</p> <p>The Leeds Homes website will provide a web link to this information from all properties with a LLP advertised through the Leeds Homes website. (Timescale: November 2008)</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>NOT COMPLETE</p> <p>A review of all Local Lettings Policies will be completed by June 09. For the new LLPs new publicity materials will be provided.</p> <p>Website link still delayed due to IT resources dedicated in other housing projects.</p>
<p>9. That by April 2009, the Strategic Landlord, through the ALMOs:</p>			
<p>(i) Ascertains the level of under-occupancy across all council housing stock.</p>	<p>ALMOs are currently gathering data on the level of under-occupancy in their area. This is being undertaken through the customer profiling process. (Timescale: April 2009)</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>There are over 100 customers that have applied to downsize as they are under occupying. The ALMOs are looking for appropriate accommodation for these customers. In light of this, it is felt not necessary to undertake more detailed customer profiling exercise at the moment.</p>

<p>(ii) Undertakes further research to establish the most appropriate interventions for reducing under-occupancy across council housing stock locally.</p> <p>iii) Formulate proposals, including the allocation of dedicated resources, aimed at proactively addressing under- occupancy, in the longer-term, across council housing stock locally.</p>	<p>In June 2008 Executive Board approved a pilot underoccupation incentive scheme (see point 9 iii below for details). The scheme will be evaluated to establish how successful various interventions are in achieving moves. (Timescale: April 2009)</p> <p>In June 2008 Executive Board approved the establishment of a £300,000 fund for 2008/9 to provide financial incentives to encourage underoccupying council tenants to move to a smaller property. Tenants will receive £1,000 for each bedroom released by a move. The scheme will initially focus on 4+ bedroom properties, but will be rolled out to 2 and 3 bedroom stock in the autumn, dependent on the take up of the scheme. (Timescale: April 2009)</p> <p>A further report and detailed action plan will be brought back to Executive Board proposing a longer term strategy and budget once the initial pilot scheme has been evaluated. (Timescale: February 2009)</p>	<p>Category 2</p> <p>Achieved</p>	<p>As of early Feb 09, 32 family homes have been released through the under occupying scheme</p> <p>In March Executive Board will receive a report out linking the success, and seek approval for the continuation in 2009/10.</p>
<p>Formulate proposals, including the allocation of dedicated resources, aimed at proactively addressing under- occupancy, in the longer-term, across council housing stock locally.</p>	<p>The Golden Triangle Partnership is planning to commission further qualitative research to evaluate underoccupation schemes, through interviewing underoccupiers who have moved successfully as well as those who have decided against moving. (Timescale: 2009/10)</p> <p>In addition, the Golden Triangle Partnership is developing a pilot scheme which aims to relocate a total of 50 underoccupying households from across Leeds, Harrogate and York over a two-year period from 2009/10. (Timescale: from April 2009)</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>INCOMPLETE - Golden Triangle Partnership research programme will be reviewed by the Partnership Board. The Board have not set up a date yet.</p> <p>No developments yet in Leeds. Golden Triangle Partnership (GTP) Partnership Board will consider this</p>

			<p>latter in 2009. However in York, GTP agreed in Oct 08 to spend £30K for 6 under occupying households units to move into a new build scheme.</p> <p>Golden Triangle Partnership is on the Scruinty Board forward plan for 2009/10</p>
<p>10. That the Strategic Landlord:</p> <p>(i) Continues to monitor the use of Leeds Choice Based Lettings (CBL) scheme, and actively promotes and encourages its use as a mechanism to advertise a range of housing options and opportunities, including private landlord accommodation and affordable housing.</p>	<p>Following a review, the CBL scheme for accredited private landlords was relaunched in March 2008. The scheme is now much more flexible and most landlords are choosing to place freestanding adverts in the Leeds Homes flyer and website with the aim of rehousing more customers from the Leeds Homes Register.</p> <p>Nomination agreements with our Housing Association partners now include affordable housing scheme nomination targets as part of the agreement. (Timescale: ongoing)</p>	<p>Category 2</p> <p>Achieved</p>	<p>COMPLETE – Take up from private sector improved and there was closer working with RSLs on affordable developments. Since April 08 to-date, 409 RSL properties (from 12 RSLs), 10 affordable housing and 195 private rented properties have been advertised through the CBL scheme</p>

<p>11. That, by December 2008, the Strategic Landlord:</p>			
<p>(i) Explores and implements ways in which 'mutual exchanges' are better promoted and marketed as part of the available housing options.</p>	<p>Strategic Landlord Group will develop publicity materials eg posters for housing and one stop offices, articles in ALMO newsletters and the Leeds Homes property flyer. (Timescale: December 2008)</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>INCOMPLETE</p> <p>Strategic Landlord Group has been in negotiations with 2 national IT based mutual Exchange providers. A decision will be made in March 09 on which one to partner with. The MX partner service will provide publicity material as part of the contract.</p>
<p>(ii) Considers ways in which a more proactive approach by staff could help provide customers with realistic advice and help facilitate mutual exchanges where such an approach offers an appropriate solution.</p>	<p>Strategic Landlord Group will target mutual exchange information to LCC and RSL tenants with LHR applications registered.</p> <p>Strategic Landlord Group will develop IT solutions to enable a better mutual exchange matching process for customers using on-line facilities and for housing staff to actively promote potential exchanges between tenants. (Timescale: December 2008)</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	
<p>12. (i) That the Strategic Landlord continues to develop and promote a 'Housing Solutions' approach in order to respond to the changing nature of customers housing needs in the City, including appropriate changes to the Council Lettings Policy.</p>	<p>Strategic Landlord is working closely with Housing Needs Group's Business Change Project to develop a housing solutions approach.</p> <p>A bid has been submitted to Communities and Local Government's Housing Solutions Trailblazer Programme. If successful the council could receive £240,000 for the Housing Options programme in 2009/10. The council is currently awaiting the outcome of the bid.</p> <p>As part of the Business Change Programme, the project aims to deliver a housing solutions website. The website specification is currently being developed, but the site will include information on renting privately, social housing, affordable housing and support available to remain at home. (Timescale: October 2008)</p>	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	<p>NOT COMPLETED</p> <p>CLG Housing Solutions bid was not successful.</p> <p>In developing Housing solutions work is continuing within Housing to improve housing options for customers seeking rehousing.</p>

			<p>Homeless Advice and Prevention is being rebranded as Housing Options centre. This will focus resources on maximizing opportunities to prevent homelessness through housing advice, prevention initiatives and the use of the private rented sector. The target for 09/10 will be to ensure that homeless preventions exceed homeless acceptances</p> <p>Timescale for Housing Solutions website has been delayed to summer 09</p>
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13. That, within 12 months, the Chief Housing Services Officer establishes and commences a process, involving all key stakeholders, to determine the future customer profile of Council Housing within Leeds.

In 2007 the Strategic Landlord Group published a detailed report on the 'Demand for Council housing'. The main findings was that the future demand for council housing will come increasingly from single and young people, and particularly from BME groups. In addition, customers with increasing chaotic and complex housing needs are being rehoused. As a result Housing management practices need to respond to the changing needs of this new customer profile. ALMOs are addressing this, for example, WNW have implemented a tenancy support team to provide practical support and life skills training to customers who may be at risk of failing in their new tenancy.

It is proposed that a future Scrutiny Board session is held to examine the future profile in more detail. Recommendations would be made on how to widen this debate and to involve future stakeholders.
(Timescale May 2009)

Category 4

Not achieved (Progress made Continue monitoring

NOT COMPLETED. However, the Directorate has a huge amount of data on customer profiles from those both on the housing register and those in council tenancies. The source of this information is from research commissioned in 2006, and from the housing management database.

CO2 Emissions Inquiry (2008)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>1. That, to provide much needed new resources, at least one of the 35 LAA priorities for Leeds focuses on climate change</p>	<p>Formal response received in September 2008:</p> <p>Two improvement priorities within the LAA directly relate to the Council's CO2 emissions: 'Reduce emissions from public sector buildings, operations and service delivery, and encourage others to do so' and 'Undertake actions to improve our resilience to current and future climate change'. Progress against these priorities will be measured against the new National Indicators 185 and 188. The former relates to the reduction in CO2 produced by Local Authority operations; 2008/09 will be a baseline year for this indicator and targets for reductions in emissions will be set at the end of the current year. Achievement against NI 188, 'Planning to Adapt to Climate Change', is assessed against four levels. Leeds City Council plans to achieve level 1 in 2008/09, progressing to Level 3 by March 2011. Reduced carbon emissions arising from our buildings, vehicles and operations is also an improvement priority in the Council's Business Plan.</p> <p>Progress update:</p> <p>Progress is being made against both these indicators. For 185 baseline CO2 emissions data for Q1-3 has been produced for 08-09, a detailed assessment of reduction opportunities and risks has been produced and a reduction target of 3.4% has been agreed with Government. For 188, Levels 0 and 1 have been completed.</p>	<p>Category 2</p> <p>Achieved</p>	

	<p>However, the lack of pump-priming funding from Government to deliver the LAA has meant that external resource have not been made available to deliver these two targets. Work is ongoing to identify spend to save opportunities for NI185. Lack of pump-prime funding is of particular concern for successful delivery of NI188 in future years.</p>		
<p>2. That all major sites are surveyed as soon as possible and where the certificates are poor, a clear plan of action to improve them up to the maximum feasible and viable score is drawn up.</p>	<p>Formal response received in September 2008:</p> <p>Surveys of representative sites from across the whole range of properties have been undertaken as part of an ongoing process. A league table has been drawn-up enabling us to target the highest users. The production of Display Energy Certificates for all sites above 1000m2 will enable the Council to very easily target the poorest performing with a view to across-the-board performance improvement.</p> <p>Alongside this activity, software is being evaluated to enable a roll out of timely key consumption data to building managers across the board, so that energy in buildings of all scales can be interactively managed for better energy performance.</p> <p>Progress update:</p> <p>Number of DEC's completed 35 reports have been completed and are on file and on display in the buildings and another 70 in process. We anticipate that this will be completed by end of March.</p> <p>A zero carbon schools task force has been set up and has met four times. A series of meetings between Corporate Property Management (CPM) & Strategic Asset Management (SAM) have taken place over the last few months. SAM are submitting two papers to SIB on March 20th relating to an over-arching long-term energy policy and a sustainable buildings procurement policy to meet the</p>	<p>Category 2</p> <p>Achieved</p>	

	<p>aspirations of the Big Idea.</p> <p>The business case for the energy management software has been submitted and the project process is running. We anticipate that we will have the basis of the new system in place within 4 months.</p>		
<p>3. That the Carbon Reduction Commitment implications are factored into the 2009 budget implications.</p>	<p>Formal response received in September 2008:</p> <p>This is a corporate issue and the implications of the Carbon Reduction Commitment will be assessed and will be highlighted as part of the 2009/10 budget and the ongoing development of the Medium Term Financial Plan.</p> <p>2009/2010 is the baseline year for the process of carbon trading. Trading, proper, commences in 2010/11. Initial allowances are based on existing emissions and on existing performance. Defra have assured local Councils that measures put in place in the immediate future will gain us improved allowances in the first year of trading. LCC would essentially incur penalties in the form of reduced allowances if we opted to “do nothing” until the baseline is established.</p> <p>Progress update:</p> <p>Although no costs will be incurred in 2009/10, the implications of carbon trading will continue to be assessed as part of the annual review of the medium term financial plan and the initial 2010/11 budget projections. It is proposed to establish a working group with officers from Corporate Financial Management and City Development to assess the financial implications of the trading scheme. This will be trialed through participation in a Carbon Action Yorkshire ‘dummy trading’ programme.</p> <p>The 2009/10 budget does, however, include an energy efficiency reserve of around £0.5m which provides pump priming funds to</p>	<p>Category 2</p> <p>Achieved</p>	

	<p>directorates for energy efficiency schemes of an invest to save nature and provision has been made in City Development for 4 posts which will have various roles in helping to address climate change issues in Leeds.</p> <p>We are currently pursuing the accreditation of LCC to the Carbon Trust standard.</p>		
<p>4. That the potential for further reductions in CO2 emissions through changes to the current usage patterns of street lighting be reviewed in more detail, and includes consideration of the implications associated with altering the times that street lights are on and potentially through selective dimming late at night.</p>	<p>Formal response received in September 2008:</p> <p>It is recognised that there is a need to further explore the opportunities to reduce energy consumption for street lighting to cover</p> <ul style="list-style-type: none"> • further reducing the time the street lights are on (trimming) • selective dimming • technological advances eg LED lighting <p>The research will need to be carried out with our street lighting PFI provider and any resulting operational changes will need to be managed through the PFI contract.</p> <p>A full review is being set up to cover:-</p> <ul style="list-style-type: none"> • Feasibility of options with respect to maintaining lighting levels • Feasibility with respect to technology • Energy impact • Financial impact (cost to implement and potential reduced energy costs) <p>The resources required to progress this will need to be prioritised through what is an intensive period of activity for the PFI and reporting of results / implementation of any changes could take up to a year to resolve. Progress will be assessed quarterly through the PFI</p>	<p>Category 4</p> <p><i>Not achieved (Progress made acceptable. Continue monitoring</i></p>	

governance arrangements.

Progress update:

Columns - In the first 5 years of our project, the 80,000 old concrete columns will be replaced by approx 14% fewer steel units.

Lanterns - Using mainly the 'Philips Cosmopolis' unit on our PFI project has enabled us to get more light for the energy we consume. This is because the old Low/High Pressure Sodium lights actually consume more than their rating; e.g. we can now get the same amount of light for 64W of energy whereas the old unit consumed 84W.

Trimming - As the old street lights are replaced throughout the city, the new units will be installed with a 55/28 lux cell to control the switching. This will replace the 70/35 lux on all the existing columns. This saves approx 8-9 mins burning time per unit, per day. With more than 100,000 units (lighting columns and signs) across the city, this can amount to a substantial reduction (292m minutes of lighting time, at an average of 50W per lamp, is equivalent to 243MWh or 127 tonnes CO₂).

Dimming - Standards required for lighting roads are based on a number of factors one of which is traffic flow. We are working with our PFI partners at Southern Electric Contracting to ensure that major highways which only carry small volumes of traffic outside peak hours at night are identified and the benefits of dimming considered. Whilst the technology is available, so-called experts are still not 100% convinced of its reliability. We will be undertaking a trial in conjunction with our partners at SEC very shortly.

LED's - The technology is still not available at suitable quality and cost for highway lighting. However, LED tunnel lighting is more advanced and when the lighting is replaced in the Leeds/ Bradford Airport

	<p>tunnel, a 'part LED' solution will be implemented. The entry and exit portals will need to be lit with conventional fittings to achieve the required levels, but the internal running lights will be done with LED's. This will reduce energy consumption inside the tunnel by approx 70-80%.</p>		
<p>5. That a policy be developed and implemented to ensure the use of Whole Life Costing analysis when specifying new-build and major refurbishment projects, including the development of a linked, ring-fenced, fund to pay additional capital costs where revenue costs would be recouped within an agreed time period.</p>	<p>Formal response received in September 2008:</p> <p>The Council's Asset Management Plan is currently under review. In response to the climate change agenda, the Council Business Plan 2008 - 2011, which has recently been approved by Executive Board, commits the Council to BREEAM 'Excellent' standards with maximum 'energy credits', where possible for all new and refurbished buildings in terms of sustainability. Whole-life costing is a key element of such a BREEAM rating. There are already in place limited ring-fenced funds which can be used for the function indicated. However, the availability of these funds are time-limited. The Council has the facility to take up prudential borrowing for such schemes, and is actively considering that option for a number of schemes.</p> <p>This approach is however seen as problematical where control of capital expenditure is disconnected from the reduction in running costs, for instance in schools. In this case, a new financial model must be developed to enable local managers (head-teachers, governing bodies) to sign-up for increased capital to be deployed, on the basis that this would be repaid out of operational savings.</p> <p>Given the very challenging targets for efficient management of space utilisation, carbon, energy, maintenance and other running costs, it is clear that sustainability issues need to represent a 'golden thread' running throughout the property strategy. Sustainability includes energy performance, durability, maintainability, flexibility, and suitability for purpose, among other properties of buildings and as such needs to be at the heart of our planned changes to the portfolio.</p>	<p>Category 4</p> <p><i>Not achieved (Progress made acceptable. Continue monitoring</i></p>	

	<p>Progress update: See Q2 above.</p> <p>Initial discussions have been held with Alan Gay regarding funding additional capital costs for BREEAM excellent. The preferred option is to use prudential borrowing powers to access finance where there is a solid WLC business case. A funding policy will be confirmed as part of policy development.</p>		
<p>6. That the Board, or its successor body be kept up-to-date regarding:</p> <ul style="list-style-type: none"> (i) The ongoing investigations around the use of alternative fuelled vehicles in the Council's fleet. (ii) The outcome of the current review of CO2 emissions from vehicle deployment and the arising targeted reduction programme 	<p>Formal response received in September 2008:</p> <ul style="list-style-type: none"> (i) Leeds Fleet Services and Transport Policy have increased their efforts to bring about real changes in the make up of the Authority's fleet. A number of projects are being investigated and promoted which will hopefully bring benefits across different areas of the Authority. These include retrofitting 5 vans with the Connaught diesel-electric hybrid system; the purchase of a Compressed Natural Gas(CNG) and a Dual Fuel (Diesel/CNG) Refuse Collection Vehicle (RCV) for Streetscene; early discussions with a third party with a view to developing diesel-electric hybrid version of a RCV. The Authority has also submitted an application to be a pilot authority in the DfT's Low Carbon Vehicle Programme. Notification of the result of our application should be received before the end of August. (ii) Fleet Services and Environmental Studies recently completed a Green Fleet Review in conjunction with The Energy Savings Trust. The Review included both the directly managed fleet vehicles operated through Fleet Services and the "grey fleet" which included annual mileage covered by casual and essential car users and the WhizzGo car club. The results of the Review have assisted in allocating transport based emissions to 	<p>Category 4</p> <p>Not achieved (Progress made acceptable. Continue monitoring)</p>	

different vehicle types and service areas and has been used to determine the baseline position for both National Indicators 185 and 194 as well as the Climate Change Strategy, which will recommend a District wide target of an 80% CO2 emissions reduction by 2050. The contribution Leeds City Council fleet vehicles make towards the total GHG emissions of the council operations is not the most significant sector. However, it is widely recognised that as service provision increases they will be difficult to reduce without taking positive action. Activities such as increased social care and waste segregation will lead to increased mileage from the fleet and place more emphasis on technological solutions, if the fleet is to contribute towards the targeted reduction.

Progress update:

(i) Retrofitting of Connaught diesel electric hybrid kit has not taken place due to Cenex withdrawing funding for the programme.

Work is continuing towards the CNG and Dual-fuel RCV demonstration project with a target commencement date of May 09. A CNG van has also been added in to the demonstration project using external grant funding from the Ashden Charity award scheme. The three vehicles will be fuelled with carbon neutral biomethane for the duration of the trial. An initial offer of additional funding towards this project has been received from Cenex subject to terms and conditions being agreed on the monitoring and reporting of the trial vehicles. We are also working with a partnership looking for support to develop a diesel-electric hybrid refuse collection vehicle, which we could trial within Leeds.

Leeds City Council was accepted on to the Low Carbon Vehicle Procurement Programme (LCVPP) with the best application from 72

hopefuls. The programme is designed to introduce fleet scale demonstration trials of lower carbon and all electric panel vans. Leeds will have around 40 such vehicles due for renewal during the next financial year.

(ii) The green fleet review highlighted that 158 HGVs (15% of the total Council fleet) was responsible for consuming 45% of the total fuel consumption (3.8m litres). Of these 158 HGVs, 65 are RCVs averaging around 3.5mpg and accounting for over 40% of the entire fleet carbon footprint.

These vehicles therefore offer the greatest prospect for making the most significant reductions to Council fleet CO₂ emissions, at lowest cost per tonne of carbon saved. It is actually possible that initial increase in investment would return a net cost saving over a 5 year period. A trial has been set up to investigate this possibility (see 6(i) above).

Further work will be taken to try and drill down emissions to particular vehicle and service provision areas in an attempt to identify possible alternative technology solutions most appropriate for the individual vehicles role. Participation in the LCVPP should assist in this work.